

Phone: 011-22520242 (Technical Query)
Phone: 011- 22528257 (General Queries Reg. Affn.)
Fax: 011-22540655



E-Mail: cbse.aff@nic.in
Website: www.cbse.nic.in
Affiliation Website: www.cbseaff.nic.in

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301
REGD./SPEED POST

Dated: 02/01/2016
02

No. CBSE/AFF/ 1630182(EX-01862-1617)/2016 | 1021519

The Manager,
Montessori Cambridge School,
Defence Road, (Pangoli),
Pathankot, Punjab - 145 001.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2016

Sir/Madam,

This is with reference to your online application executed on 30/06/2015, on the above subject.

In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination and Senior School Certificate Examination** for a further period of Five year(s) w.e.f. 01.04.2016 to 31.03.2021 subject to the fulfillment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/ Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month subject to maximum of Rs. 50,000/-.
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

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Cont...2

(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtr.	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtr.	900 to Class XII

6. The school will strictly adhere with all rules regarding safety of students including Fire-fighting, Drinking water, Sanitation, Transportation, etc.
7. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
8. Other conditions are enclosed as per Annexure 'A'.
9. **Special conditions to be complied within three months:-**

- a. 02 PRTs are short in the school as per norms. The school is required to appoint trained & qualified teachers to maintain section teacher ratio i.e. 1:1.5 teachers per section at each level. Hence, a copy of revised staff statement is required to be submitted showing Name, Qualification, Experience, Designation, Date of Appointment, Date of Confirmation etc.
- b. The school is required to submit last 03 months salary statement of its staff showing Basic Pay, Grade Pay, DA, HRA, TA and other allowances including deduction of EPF/ESI as per State Govt. norms/VIth pay commission and documentary evidence that same are being paid through ECS/Bank transfer duly signed by bank authorities.
- c. The school is required to furnish valid Health & Sanitary, Safe-Drinking Water, Building Safety and Fire Safety Certificates issued by the competent authorities/concerned department.
- d. The school is required to maintain the Reserve Fund as per strength of the school in the joint names of Secretary, CBSE and Manager of the school as per provisions of Affiliation Bye-Laws of the Board and copy of FDR may be furnished to the Board for record purpose.
- e. The school is required to submit a list of enrolment of students class/section wise. As in few classes the school is having excess enrolment, making the classes over crowded. As per Affiliation Bye-laws of the Board the optimum strength of a section should not exceed more than 40 students.

** The Extension of Provisional Affiliation upto Secondary & Senior Secondary level w.e.f. 01/04/2016 to 31/03/2021 has been granted Provisionally subject to the conditions that the school will ensure the pay scale and allowances for its teaching staff at par with corresponding categories of teachers employed in government institutions of the State Govt. or as per scale prescribed in 6th Central Pay Commission of Govt. of India and the school will make payment through ECS mode & will appoint teaching & non teaching staff possessing the qualifications prescribed for each post in the Affiliation Bye-Laws and shall maintain section teacher ratio as per norms. Further, the school is required to submit EPF challan in respect of its employee to the Board.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

Encl: As above

Copy to:

1. The Principal, Montessori Cambridge School, Defence Road, (Pangoli), Pathankot, Punjab - 145 001.

ASSISTANT SECRETARY (AFF)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

Affln. No. 1630182

Provisions of Affiliation bye laws for adherence:-

1. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure i.a.w. rule no. 11.1, 2 & 3.
2. The school should not use the activities for **commercialization:-**
 - a) **As per rule no. 19.1 (ii)** It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
 - b) **As per rule no. 19.1 (ii)a** Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
3. Teachers are to be made educated regarding **corporal punishment & should avoid any type of such involvement** i.a.w. rule no. 44.1 (d & e).
4. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
5. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
6. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
7. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
8. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government. Further, **Salary and service conditions** of staff should be provided i.a.w. rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
 - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.

Contd..

9. Continuous sponsoring of students at board examination is to be made as per rule 13.12 (iv).
10. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
11. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
12. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the '**Persons with Disabilities Act 1995**'.
13. **Health, sanitation and fire safety** should be adequately equipped i.a.w. rule no. 3.3 (vii), rule 8.5 and rule 23.11.
14. **School infrastructure and teachers for examinations** conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own **website** containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
16. As per rule no. 3.3 h (vi), every school should organize at least **one week training programme** for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
17. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a **Health Wellness teacher** as per rule 53.5.
18. Strict adherence to the provisions of **Wild Life Protection Act** while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
19. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books publishing by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of **private publishers**. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If found prescribed books having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
20. The school should keep a copy of **Affiliation/ Examination Bye Laws** for reference purpose and also advised to visit CBSE websites www.cbseaff.nic.in & www.cbse.nic.in for updates.

ASSISTANT SECRETARY (AFF)



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/Aff./1630182(EX-00088-1213)/2014 | 74000

Dated: 31/07/2014

The Manager,
Montessori Cambridge School,
Defence Road (Pangoli),
Pathankot - 145 001, (Punjab).-†

Sub: Regularization of extension of Provisional Affiliation to the above said school beyond 31.03.2011.

Sir/Madam,

This is with reference to your online application dated 01.02.2011 on the subject cited above.

In this connection, I am directed to convey sanction for Regularization of extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a period of Five years w.e.f. 01.04.2011 to 31.03.2016 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. **The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month subject to maximum of Rs. 50,000/-.**
4. **Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)**
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII

(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

(e) **Schools running on less than 01 acre campus shall restrict number of students as follow:-**

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

Contd....2/-

-: 2:-

7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. **Other conditions are enclosed as per Annexure 'A'.**
10. **Special conditions to be complied within three months:-**
 - a. Certificate from the concerned Govt. Authorities of the area relating to sanitary conditions of the school, availability of safe drinking water and fire safety arrangements of the school may be obtained and submitted at the earliest.
 - b. The school is required to reconstitute the School Managing Committee as per the provisions of Affiliation Bye-Laws of the Board by including two teachers, parents and Board's nominees in it. In this regard a panel of five Principals (inclusive of at least 2-3 Principals from nearby JNV/KV) be forwarded.
 - c. The school is required to maintain the reserve fund as per students strength norms of the Board under clause XXIII of Affiliation Bye-laws of the Board.
 - d. Salary should be paid through Electronic Clearing Service (ECS) from the date of First appointment of the teachers on probation.
 - e. The school is having teachers who have already attained the age of superannuation. Therefore the school is required to appoint only trained and qualified teachers on regular basis as per norms of the Board. Besides, untrained teachers required to get trained. A copy of staff statement showing details of all the staff be sent after needful is done.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

Encl: As above.

Copy to:

- ✓ 1. The Principal, Montessori Cambridge School, Defence Road (Pangoli), Pathankot - 145 001, (Punjab).
2. The Regional Officer, Central Board of Secondary Education, Sector- 5 , Panchkula - 134152 (Haryana).
3. The AMC, CBSE, Preet Vihar, Delhi-92 for web updation.

D. Manam
ASSISTANT SECRETARY (AFF)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

Affln. No. 1630182(EX-00088-1213)/2014.

Provisions of Affiliation bye laws for adherence:-

1. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure i.a.w. rule no. 11.1, 2 & 3.
2. The school should not use the activities for **commercialization:-**
 - a) As per rule no. 19.1 (ii) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
 - b) As per rule no. 19.1 (ii)a Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
3. Teachers are to be made educated regarding **corporal punishment** & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
4. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
5. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
6. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaska and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
7. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
8. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government. Further, **Salary and service conditions** of staff should be provided i.a.w. rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
 - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
9. Continuous **sponsoring of students at board examination** is to be made as per rule 13.12 (iv).
10. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.

Contd.

11. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
12. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the **'Persons with Disabilities Act 1995'**.
13. **Health, sanitation and fire safety** should be adequately equipped i.a.w. rule no. 3.3 (vii), rule 8.5 and rule 23.11.
14. **School infrastructure and teachers for examinations** conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own **website** containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
16. As per rule no. 3.3 h (vi), every school should organize at least **one week training programme** for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
17. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a **Health Wellness teacher** as per rule 53.5.
18. Strict adherence to the provisions of **Wild Life Protection Act** while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
19. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books publishing by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of **private publishers**. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If found prescribed books having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
20. The school should keep a copy of **Affiliation/ Examination Bye Laws** for reference purpose and also advised to visit CBSE websites www.cbseaff.nic.in & www.cbse.nic.in for updates.

Sd/-

ASSISTANT SECRETARY (AFF)



Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

No. CBSE/AFF/1630182(EX-00088-1213)/2011 | Regd.
379596

Dated 3/1/2012
4

The Manager,
Montessorie Cambridge School
Defence Road (Pangoli)
Pathankot
Punjab-145 001.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2011.

Sir/Madam,

This is with reference to your online application no. EX-00088-1213 on the subject cited above.

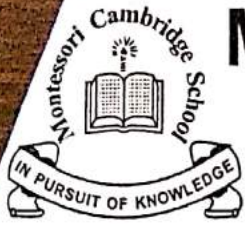
In this connection, I am directed to inform you that your above said application is registered for the academic session 2012-13 and on scrutiny of the same, the following deficiencies have been noticed :-

1. The school is required to remit a balance fee of Rs.12500/- as the affiliation fees from the session 2012-13 has been increased to Rs.25000/-.
2. The school is required to maintain the Section Teacher ratio of 1:1.5 at each level as per Affiliation Bye-Laws of the Board.
3. Some of the teachers of the school are untrained, hence the school is required to appoint qualified teachers as per norms of the Board and forward latest detailed staff list.
4. The school is required to pay salary, DA and other admissible allowances to staff at par with the salary of corresponding categories of employees working in the State Govt. Schools & copy of salary sheet be furnished duly receipted by the staff.
5. The school is required to maintain reserve funds in the joint names of Secretary, CBSE and Manager of the school as per provisions of Affiliation Bye-Laws of the Board.

In the light of above deficiencies your application cannot be processed further. You are requested to remove the above deficiencies and give definite compliance alongwith supportive evidences within 15 days of issue of this letter.

Yours faithfully,

(R.K. Chawla)
Assistant Secretary (Aff)



MONTESSORI CAMBRIDGE SCHOOL

Co-educational, Senior Secondary School, (Affiliated to C.B.S.E., Delhi)

Defence Road, Pathankot. (Pb.) -145001

Ph. : 0186-2290186, 2290662, Fax. : 0186-2291086

Mob. : 09876570911, 09876570913, Email : mcs_pathankot@yahoo.co.in

MCS/Affl/1630182/73/2914

20.01.12

To

Mr. R.K. Chawla

Assistant Secretary (Affl)

Central Board of Secondary Education

Shiksha Kendra

2, Community Centre

Preet Vihar

Delhi-110092

Sub:- Extension of Provisional Affiliation

Respected Sir,

Kindly refer to your office letter No. **CBSE/AFF/1630182(EX-00088-1213)/2011/379596** dated **04.01.2012**.

1. We are sending herewith ICICI bank draft No. "641152" dated 13.01.2012 for Rs. 12500/- (Twelve Thousand Five Hundred Only) on account of balance affiliation fee.
2. Section Teacher ratio in school is already of 1:1.5 at each level as per Affiliation Bye-Laws of the Board.
3. All the teachers are trained and qualified. Latest detailed Staff Statement is attached herewith.
4. Copy of the Salary Sheet is attached herewith.
5. Reserve funds have already been maintained by the school with D.E.O. Gurdaspur. A reply is awaited from their office for extending the date/withdrawing the amount

Hence, on receiving reply from D.E.O. we will maintain reserve fund with Secretary, CBSE.

Thanking you.

Yours faithfully,

Rashmi Ahluwalia

Mrs. Rashmi Ahluwalia

Principal

Montessori Cambridge School

Defence Rd, (Pangoli) Pb.

Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.
(AFFILIATION BRANCH)

REGD

No. CBSE/Aff./1630182/2005/ 17662

Dated..24/6/05

The Principal,
Montessorie Cambridge School,
Defence Road (Pangoli),
Pathankot - 145001 (Punjab)

Sub.: Extension of Provisional affiliation to the above said school beyond 31.03.2006

Dear Sir/Madam,

With reference to your application/letter dated 14.6.2005 on the subject cited above, I am directed to convey sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination/Senior School Certificate Examination** for a period of **five year(s)** w.e.f **01.04.2006 to 31.03.2011** in the subjects in which the School already stands affiliated, subject to the fulfillment of the following conditions:-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
3. The School is required to apply for further extension of affiliation on the prescribed Application Form along with the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires.
4. DA is required to be enhanced at par with the State Govt. schools.
5. Other conditions are enclosed as per **Annexure 'A'**.

Yours faithfully,

(SURAJ PRAKASH SETHI)
JOINT SECRETARY (AFF)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR,
DELHI-110 092.

Aff. No. 1630182

Other Conditions:

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorised classes and school shall be responsible for the consequences arising out of it.
2. Non submission of application for extension of Provisional Affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of affiliation bye laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W-P Criminal No.666-70 of 1992 Vishakha and other State of Rajasthan and others delivered on 13.8.1997.
10. Rs. -- on account of annual fee for the -- years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Chairman of the Board in the scheduled Bank to the extent indicated below:-

Upto	-	500	Students	Rs.60,000/-
501	-	750	"	Rs.80,000/-
751	-	1000	"	Rs.1,00,000/-
Above	-	1000	"	Rs. 100/- per student round to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.


JOINT SECRETARY (Aff.)

CENTRAL BOARD OF SECONDARY EDUCATION

Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110092
(AFFILIATION BRANCH)

REGD

No. CBSE/Aff./ 16482/2002/ 5293

Dated... 21/02/02

The Principal,
Montessorie Cambridge School,
Defence Road, Pangoli,
Pathankot - 145 001 (Punjab)

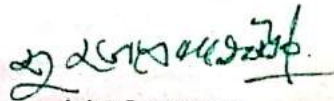
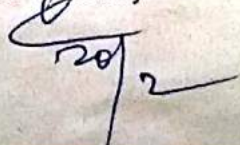
Subject : Extension of Provisional affiliation to.....above said school.....
.....beyond...31.3.2002.....

Dear Sir/Madam,

With reference to your application/letter dated.....nil.....on the subject cited above, I am directed to convey sanction for extension of provisional affiliation of the school with the Board for its Secondary School Examination/~~Senior School Certificate Examination~~ for a period of.....three.....year(s) w.e.f.....1.4.2002.....to.....31.3.2005.....in the subjects in which the school already stands affiliated, subject to fulfilment of the following conditions :

1. The School is required to follow syllabi and courses as per scheme of studies prescribed by the Board for the respective examination.
2. The School is required to abide itself by the Examination/Affiliation Bye-Law of the Board.
3. The School is required to apply for further extension of affiliation on the prescribed application form along with the requisite fee and other documents by the 30th June of the preceding year in which the Provisional Affiliation expires.
4. The School Authority shall remit Rs.2,000/- as balance fee.
5. Other conditions are as per Annexure 'A' enclosed.

Yours faithfully,


Joint Secretary


CENTRAL BOARD OF SECONDARY EDUCATION

(AFFILIATION BRANCH)

Shiksha Kendra,
2, Community Centre,
Preet Vihar, Delhi-110 092

Dated.....12/5/02.....

No. CBSE/Aff./16482/2000/ 2147-51

The Manager,
Montessorie Cambridge School,
Defence Road, Pangoli,
Pathankot, Punjab - 145 001.

Sub. : Fresh Composite Provisional Affiliation

above said school.
to.....

Dear Sir/Madam,

With reference to your application dated.....and subsequent correspondence with the school/ inspection in this regard, I am directed to convey the sanction for Provisional/Composite Provisional Affiliation for Secondary School Examination of the Board w.e.f. 1.4.2000 to 31.3.2002.....

The above sanction is subject to fulfilment of the following conditions :

1. The school will follow the national syllabus for the middle classes.
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
3. The school shall appoint only qualified and eligible staff.
4. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodation i.e. Halls, Rooms available in the school premises and furniture at its disposal for holding its examinations free of charge, if required.
5. The school will spare sufficient teachers for invigilation purpose at the examinations of the Board, as may be required.
6. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
7. The school will provide Laboratories, Library and other facilities as per norms of the Board.
8. The school will abide by the conditions of affiliation already prescribed or may be prescribed by the Board from time to time.
9. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
10. Service conditions, pay and allowances and other benefits to the employees of the school shall be in no way less than that of corresponding employees working in Government schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.

CENTRAL BOARD OF SECONDARY EDUCATION

SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR,

DELHI-110 092.

Aff. No. 16482

Other Conditions:

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorised classes and school shall be responsible for the consequences arising out of it
2. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
3. The Board would not allow any transfer of property/sale of school by one society/Management/Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
4. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
5. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
6. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
7. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
8. Rs. 3000/- on account of annual fee for the ...3.... years may please be remitted.
9. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Chairman of the Board in the scheduled Bank to the extent indicated below:-

Upto -	500	Students	Rs.60,000/-
501 -	750	"	Rs.80,000/-
751 -	1000	"	Rs.1,00,000/-
Above -	1000	"	Rs. 100/- per student round to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.


SECRETARY (AFFL.)